

Contact: David Watson  
Telephone: (01524) 582096  
Fax: (01524) 582161  
E-mail: [dwatson@lancaster.gov.uk](mailto:dwatson@lancaster.gov.uk)  
Website: [www.lancaster.gov.uk](http://www.lancaster.gov.uk)  
Our Ref: Urgent Business 2010/11

## **Governance Services**

**Sarah Taylor**  
**Head of Governance Services**

Town Hall  
Dalton Square  
LANCASTER LA1 1PJ

DX63531 Lancaster

Councillor Stuart Langhorn,  
Leader of Cabinet and Portfolio Holder for Property  
Services

1 October 2010

Dear Councillor,

### **URGENT BUSINESS – Land at Edenbreck Farm, Carr House Farm, Lancaster**

You are requested to consider the attached report which proposes the transfer of, and granting of lease on, land at Edenbreck Farm, Carr House Farm, Lancaster. Please note that the attached report is exempt from publication.

The Chief Executive is consulting you with view to taking an Urgent Business Decision to agree the transfer of land, and the granting of a lease on the land. The reason for the urgency in this case is that the potential leaseholder requires the lease to be signed by 15 October 2010.

The issue is a Key Decision, but notice has not been included in the Forward Plan. Therefore in accordance with Access to Information Procedure Rule 16, the Chairman of the Overview and Scrutiny Committee was requested, and agreed, to waive the requirement for notice of the decision to be included in the Forward Plan for five working days before the decision is taken.

The Urgent Business Procedure Rules authorise the Chief Executive to take urgent decisions which cannot reasonably wait until the next meeting of a committee, in consultation with the Chairman of the relevant committee.

Can you please complete the attached slip, indicating whether you are in agreement with the recommendations of the report, and return it to Lancaster Town Hall as soon as possible. In the meantime, could you please telephone David Watson on 01524 582096, or e-mail [dwatson@lancaster.gov.uk](mailto:dwatson@lancaster.gov.uk), with your decision.

Yours sincerely,

Debbie Chambers

**Democratic Services Manager**

**URGENT BUSINESS – Land at Edenbreck Farm, Carr House Farm, Lancaster**

Councillor Consultation

\*I am/am not (~~\*please delete as appropriate~~) in agreement with the recommendations:-

- (1) To agree to the transfer of land and buildings at Edenbreck Farm, Lancaster as set out in this report.
- (2) To agree to the principle of granting a lease to the Fairfield Association to facilitate the creation of an Urban Nature Reserve on a rental basis to be agreed by Cabinet.

Signed: Stuart Langhorn -----

Name: Councillor Stuart Langhorn -----

Position Held: Chairman of Cabinet and Portfolio Holder for Property Services -----

Dated: 8 October 2010 -----

Chief Executive Decision

\*I agree/do not agree (~~\*please delete as appropriate~~) to exercise my delegated authority and approve:-

- (1) To agree to the transfer of land and buildings at Edenbreck Farm, Lancaster as set out in this report.
- (2) To agree to the principle of granting a lease to the Fairfield Association to facilitate the creation of an Urban Nature Reserve on a rental basis to be agreed by Cabinet.

Signed: Mark Cullinan -----  
Chief Executive

Dated: 8 October 2010 -----

Please return to: David Watson,  
Democratic Support,  
Town Hall,  
Dalton Square,  
LANCASTER. LA1 1PJ

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